**MINUTES**

**TURBEVILLE TOWN COUNCIL MEETING**

**March 8, 2022**

**6:30 p.m.**

**Members Present:** Mayor Kathryn Turbeville, Councilmembers Herbert Mims,

Albert Mobley, and Judy Coker

**Others Present:** Town Clerk Kaitlin Alexander, Town Administrator Bill Taylor, Public Works Director Ellis Evans, Clarendon County Councilman Benton Blakely, Carolyn Newsome, Tammy Hicks, Ginie Turbeville, Faye Atkinson, Elizabeth Faulk, Bill Hancock with the Brittingham Group, LLP, and Jeff Parkey with Santee Lynches Regional Council of Governments

1. Mayor Turbeville called the town council meeting to order at 6:30 pm and declared that a quorum was present. **Councilmember Mobley** offered the invocation.
2. Mayor Turbeville introduced for council’s consideration the agenda for the March 8, 2022, regular council meeting. Councilmember Coker made a motionto approve the minutes as written. The motion was seconded by **Councilmember Mims** and passed by unanimous vote.
3. Mayor Turbeville introduced Mr. Bill Hancock from The Brittingham Group to present the Town of Turbeville’s Annual Audit Report for 2021. He stated that internal control looked better this year and they did not have any recommendations for changes. He said there were no instances where taxes were withheld and that the municipal court is being managed correctly. Mr. Hancock said in the general fund the revenues were a little lower than what was budgeted, and, in the water/sewer fund, there was a profit in water and a deficit in sewer. He stated the town has two major debts, the 2012 revenue bond, and the 2013 revenue bond with the USDA. He did encourage council to consider having a utility rate study performed in order to make sure that the revenues will cover the expenses in the utility department. There were no questions of Mr. Hancock by the members of town council. Mayor Turbeville thanked Hancock for his report and their assistance.
4. Mayor Turbeville introduced Mr. Jeff Parkey from the Santee Lynches Regional Council of Governments. Administrator Taylor stated the Town of Turbeville’s zoning ordinance dates back to 1995 and has not been updated since then. He said he contacted Mr. Parkey about potentially updating the town’s zoning ordinance and comprehensive plan. The main reason for this would be to bring everything up-to-date and resolve any issues the town is having with the outdated ordinance. Mr. Parkey stated the purpose of updating this is to guide future growth and development for the town. Administrator Taylor said there would probably be two separate projects. One would be updating the zoning ordinance of the town which would cost around $7,800.00 and the other being updating the comprehensive plan would cost around $19,500.00. He asked Mr. Parkey if there is typically a time frame to update the ordinance and Mr. Parkey responded that it would take 3 to 4 months.
5. Mayor Turbeville asked if anyone was present who wished to address council. County Councilman **Benton Blakely** said the Clarendon County Capital Sales Tax Referendum planned for the ballot in November will, if approved, provide a one-cent sales tax. The funds generated from this tax have to be used for specific projects identified by a special capital sales tax committee appointed by the county. The county will be speaking with Dr. Dorn Smith about obtaining funds to build a library in Turbeville. Each of the various communities throughout the county will be encouraged to submit projects to be considered. He stated the town needs to come up with several project ideas that the town could submit to the capital sales tax committee. Councilmember Blakely said that 60% of funding from the one-cent sales tax comes from tourists and others visiting or working in the area and that this is an excellent way to fund many projects that ordinarily would not have been funded.
6. Mayor Turbeville introduced for council’s consideration the minutes from the February 8, 2022, regular council meeting. Councilmember Mims made a motionto approve the minutes as written. The motion was seconded by **Councilmember Mobley** and passed by unanimous vote.
7. There being no further business, **Councilmember Mims** made a motion to adjourn. The motion was seconded by **Councilmember Mobley** and passed by a unanimous vote. The meeting was adjourned at **7:15 pm.**

Respectfully submitted,

**Kaitlin Alexander**

Town Clerk